

TRIAL LOGISTICS

For over 20 years, FTI Consulting Trial Services has worked on thousands of trials, arbitrations and hearings in all fifty states as well as overseas. As a result, we have developed significant expertise in assisting law firm and corporate clients in coordinating the necessary logistics for efficient war room operations for trial teams nationwide.

SERVICE HIGHLIGHTS

- 22 years of experience
- Support for thousands of trials, hearings and arbitrations
- Experience in all 50 states & overseas
- Deep relationships with hotel chains, telcos, vendors and equipment suppliers

FTI Consulting provides logistics support for trial teams including hotel and war room space evaluation, selection and negotiation, office and computer equipment rental, transportation, vendor selection and negotiation, catering and related services. These services are generally performed in advance of trial in coordination with our clients. To the extent counsel prefers, we also provide on-site support for teams that require an onsite coordinator working with vendors and performing other tasks to ensure optimal efficiency as needed for the trial team. We also provide on-site IT support services.

Coordinating these often complicated tasks through a dedicated FTI Consulting project manager simplifies the process for serial litigation in different venues, as well as for individual trials. We can leverage our experience with dependable local vendors and our relationships with several hotel chains allowing us to negotiate best possible rates.

DISCRETE SERVICE OFFERINGS IN THE TRIAL LOGISTICS PRACTICE INCLUDE:

Hotel Selection: In coordination with counsel, we visit potential hotels in the venue and produce reports for counsel to be used in selecting lodging and office space at trial. Once a selection is made, FTI Consulting handles all contract negotiations for space, catering and other needs.

War Room Selection: If the war room will not be located at the hotel, we work with local counsel and/or local commercial realtors. We will conduct a site visit of prospective office space, taking into account floor plans, wiring diagrams and internet access specifications. We then create a report providing the advantages and disadvantages of various office sites, and negotiate pricing with the property management firm.

Telephone and Data Communications: Once the hotel and war room have been selected, we work with the appropriate telco to begin the provisioning of data and voice circuits. An FTI Consulting telecom/data engineer coordinates with hotel engineering or building management to schedule and supervise installation and internal wiring when necessary.

War Room Equipment: We have a detailed discussion with trial counsel regarding equipment needs for the trial team, and then handle the ordering of rental equipment to be used by the firm or firms. We also arrange for copiers and on-call service from local vendors, provide coordination of on-site shredding service, order rental furniture for use in the war rooms (chairs, desks, tables, lamps, phones, refrigerators, etc.).

Vendors: FTI Consulting identifies local printing, scanning and board vendors and negotiates pricing, quality checks and turnaround expectations. We also work with counsel to determine vehicular transportation requirements, locate and negotiate pricing and timing needs with shuttle and car services, and coordinate catering options if not provided by the hotel. We provide all vendor information to our clients and manage delivery of vended services.

About FTI Consulting

FTI Consulting, Inc. is a global business advisory firm dedicated to helping organizations protect and enhance enterprise value in an increasingly complex legal, regulatory and economic environment. With more than 3,700 employees located in 22 countries, FTI Consulting professionals work closely with clients to anticipate, illuminate and overcome complex business challenges in areas such as investigations, litigation, mergers and acquisitions, regulatory issues, reputation management and restructuring. The company generated \$1.4 billion in revenues during fiscal year 2010. More information can be found at www.fticonsulting.com.